

GEORGETOWN RECREATION PATH COMMITTEE

December 20, 2012

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened: 7:10 pm

Committee Member Attendees: (x indicates attendance)

X	Jeff Wade, Chairman (JW)		Bill Hastings, member (BH)	X	Bill Munroe, member (BM)
X	Chris Roop, member (CR)	x	Sandy Martin, member (SM) (pending confirmation)		

Guests: Howard Snyder, Georgetown Town Planner (HS), Richard (Dick) Paganelli, former member (RP)

Abbreviations and Terms: B2B – Border to Boston Trail, K&P- Kopelman and Paige (Town Counsel), NG – National Grid, FST - Fay, Spofford and Thorndike, ConCom – GT Conservation Commission, ROW – Right of Way

Minutes Approval: 10/25/12 approved as written

Correspondence:

- 1.

Meetings Attended:

1. B2B meeting held on November 15, 2012. JW attended and updated the group for Georgetown
2. Boxford, Topsfield, Georgetown and Newbury met 12/2/12 to discuss progress on the NG license. JW attended.

Discussion:

1. Administrative:
 - a. Recent schedule changes: Meeting on 11/8 was cancelled due to lack of quorum. 12/13 meeting was re-scheduled to occur on 12/6 and 12/20. 12/6 meeting was cancelled due to lack of quorum.
 - b. Sandy Martin requested the Selectmen to confirm her as a member of the Rec Path committee at their last meeting. Notification has not been received. SM did not participate in the votes during the meeting since notification of her appointment as a member has not been received.
 - c. Invoice from K&P:
 - i. A motion was made to pay an Invoice from K&P for \$157.50 dated June 15, 2012.
 1. Discussion: An invoice from K&P, received by the town for work in May, was forwarded to the committee due to the apparent content of the work relating to the Rail Trail. The committee had asked Jim DeMeinto of the Park and Rec Commission what law firm they use for title work. He apparently talked to the Town Administrator and also called K&P. An exchange of phone and email messages resulted according to the invoice. JW received an email from K&P indicating the name of the firm they use for title work, asking if we had work to be done. JW replied that we were not ready to pursue the work at that time and the matter ended. Given that the Rec Path committee did not request work and that the inquiry was only to see whether they handled title work, the committee respectfully declined to pay the invoice.
 2. The motion was unanimously rejected.
 - ii. A 2nd motion was made to immediately forward the invoice, along with the explanation for not authorizing the payment, to the Selectmen's office so the matter can be resolved prior to the next meeting of the committee. The motion was unanimously approved.
 - d. A motion was made to pay FST Invoice #15 for \$4,357.53 and invoice #16 for \$240.87. The motion was unanimously approved.
 - e. Meetings for 2013: HS will confirm that we have scheduled meetings for next year.
2. National Grid Update:
 - a. Steve Towle has discussed the Georgetown plan for the license with their engineering department. In order to resolve a safety concern, a preliminary agreement between the committee and NG has been reached that NG will require a certain separation from poles and guy wires and this will restrict the width of the trail. The license

- will be updated to include this language. Finalization of the license is expected to continue rapidly at this point.
- b. Steps to finalize license
 - i. NG Engineering department approve plan submitted by Georgetown.
 - ii. Make final changes to wording on open questions.
 - iii. Gather signatures from NG and Chair of the Selectmen.
 - 3. Preparations for opening the trail under the license
 - a. In anticipation of receiving the license, HS will start a draft of an application to the ConCom for approval to open the trail in sensitive areas. The draft document will allow identification of what additional information will be required.
 - b. BM will check with Peter Durkee about developing a preliminary plan for mowing and trimming the ROW under the terms of the license.

Other:

Adjourn: 8:47 pm

Scheduled Committee Meetings (2nd fl. meeting room), 7PM 1/10/13, 1/24, 2/14, 2/28, 3/14, 3/28, 4/11, 4/25, 5/9, 5,23, 6/13, 6/27

Other Meetings: B2B Meeting 1/17/13 at Georgetown Town Hall, 7:30 PM.